

## **Tern Media Photo Workshop/Tour Cancellation Policy**

We rely on a minimum number of sign-ups to schedule our tours, book essential travel arrangements, acquire permits and arrange lodging discounts; we must adhere to the following policies for all participants:

- If you need to withdraw from a photo workshop/tour for any reason, you must notify Tern Media at least 60 days before the date of the photo workshop/tour. Within this time period we will refund your registration fee, minus a 25% cancellation fee.
- If notification of cancellation is made less than 60 days before the date of your photo workshop/tour, there is no refund.
- No refund will be made for withdrawal after the date that your photo workshop/tour begins.
- In the unlikely event that a photo workshop/tour is cancelled by Tern Media, all fees will be refunded in full or may be transferred to another photo workshop/tour that is scheduled within 13 months of the cancellation (see below).
- In the event of a photo workshop/tour cancellation, Tern Media is not responsible for reimbursement of any travel, lodging, equipment rental or any other related expenses. We recommend purchasing travel insurance to cover any non-refundable registration fees, travel, lodging, equipment rental or any other related expenses.

### **Transfers**

- If for any reason you wish to transfer to a different workshop, please notify us at least 60 days prior to the date of the photo workshop/tour you wish to withdraw from.
- We reserve the right to allow or prohibit any transfer, at our discretion. You must register and attend a new workshop within 13 months of the transfer.

***Tern Media, L.L.C.***